




# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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**TO:** Superintendents, Local Education Agencies  
Directors/Coordinators, Exceptional Children Programs  
Lead Administrators, Charter Schools

**FROM:** Maria Pitre-Martin, Ph.D.  
Deputy State Superintendent

William J. Hussey, Director   
Exceptional Children Division

**DATE:** July 1, 2017

## **OUT-OF-DISTRICT APPLICATION FOR FUNDS – FY 2017-18 FEDERAL PROGRAM REPORT CODE (PRC) 060 FUNDS, AGES 3 THROUGH 21**

Out-of-District (OOD) funds are made available to assist the Local Education Agency (LEA) with payment of excess costs associated with providing special education and related services to children with disabilities who are placed by the LEA in another LEA or public/private approved residential school. This alternative setting must be approved by the appropriate State Education Agency (SEA) in the state where the school is located.

OOD funds are accessed through an application process. The Exceptional Children Division may reimburse the LEA for up to 50% of costs for the child. Reimbursement for OOD placement will be subject to availability of funds and may not exceed the amount set aside for this purpose.

Do not use forms from previous years or sample forms provided as reference material. Application forms and reference materials are located at the Exceptional Children Division's website under the Finance and Grants tab:

<http://ec.ncpublicschools.gov/finance-grants/applications/out-of-district-placement-program>

An OOD application packet for each child for whom funds are being requested must be sent via postal mail to Lori Peterson, Special Projects Consultant, Exceptional Children Division, Department of Public Instruction, 6356 Mail Service Center, Raleigh, North Carolina 27699-6356.

For further information, contact Lori Peterson at (919) 807-3932 or [lori.peterson@dpi.nc.gov](mailto:lori.peterson@dpi.nc.gov).

MPM/WJH/SHT/TAR/ljp

c: Adam Levinson  
Alexis Schauss  
Finance Officers

### **EXCEPTIONAL CHILDREN DIVISION**

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6356 Mail Service Center, Raleigh, North Carolina 27699-6356 | (919) 807-3969 | Fax (919) 807-3243

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